

Please read the following guidelines before completing this form. The form must be completed by either a church group leader or by a Venture leader, **not** by the applicant themselves or their parent or guardian.

When complete, please return this form to: **the Bookings Contact at the Venture which the beneficiary is going on (the Booking Contact address can be found in the brochure or at [www.ventures.org.uk](http://www.ventures.org.uk)).**

## Guidelines for applications to the Ventures Bursary Fund

### ***The aims of the fund***

Ventures runs a Bursary Fund to ensure that no CYFA, Pathfinder or Explorer member is prevented from going on a Venture because he/she cannot afford the full fees. However, the Fund is limited, and therefore we set certain criteria in order to ensure that we are awarding grants to those who are most in need of bursary:

1. In applying for a grant from the Bursary Fund, you are confirming that the award of a bursary will enable a young person to go on a Venture who would otherwise be unable to go.
2. Generally speaking, the Bursary Fund exists to support those households where income is particularly low; often this will mean that parents or guardians will be receiving welfare benefits such as income support. If this does not apply in your case, you should judge whether your application fits with the ethos of the Fund.
3. We will also support families where three or more siblings are going on Ventures in the same year and where the family's finances cannot afford the fees for all of them.
4. The Bursary Fund is one of a number of options for funding; others include young people's home churches and Trust Funds. We expect any grant from the Ventures Bursary Fund to be matched by awards from other sources.

### ***How much can you request?***

You can request a grant from the Bursary Fund for an amount up to one third of the Venture price round down to the nearest pound. (For overseas Ventures we normally give a maximum grant equivalent to the largest grant which could be made to a UK-based Venture.)

### ***Which applications will be successful?***

When you make an application, we ask you to confirm that you meet the criteria shown above. Applications are not normally refused, but we do not have unlimited funds, and we may not be able to meet applications which reach us close to the time of the Venture.

### ***Further information***

For enquiries regarding general administration of the Fund, contact the Ventures office (contact details shown below).

**To proceed with your application, please complete the form overleaf.**

## 1. Sending Group

Full name of sending church: \_\_\_\_\_

Age group:  CYFA  Pathfinder  Explorer

## 2. Applicant

The applicant is the person applying for the bursary on behalf of the beneficiary; i.e. a church group leader or Venture leader. Correspondence will be sent to this person.

Title \_\_\_\_\_ First name \_\_\_\_\_

Surname \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

e-mail \_\_\_\_\_

Daytime tel. \_\_\_\_\_ Evening tel. \_\_\_\_\_

## 3. Beneficiaries

Venture ref no.: \_\_\_\_\_ Venture name: \_\_\_\_\_ Price: £ \_\_\_\_\_

	Beneficiary's name	Postcode	M / F	Amount of claim (round down to nearest pound)
1				
2				
3				
4				
5				
6				

## 4. Confirmation

I confirm that I have read and understood the principles of the fund (overleaf) and that I judge this application to be in accordance with those principles.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Venture leader

Church group leader

**Office use only** Date entered: \_\_\_\_\_ Entered by: \_\_\_\_\_